## **Westport Insurance Corporation**

## SUPPLEMENTAL AREA OF PRACTICE QUESTIONS FOR LAWYERS

## **Applicant Instructions:**

- Answer all questions in ink. If answer is none, state 'none'.
- If space is insufficient to answer all questions fully, use separate sheets of paper.

PLAINTIFF SUPPLEMENTAL QUESTIONS	□ None	
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1.				laintiff's work devoted to the following		allocated to a Plaintiff AOP in Q16 of the	
	Admira	alty	%	Medical Negligence	%	Commercial/Business	%
	Aviatio	on	%	Non-Medical Professional Liability	%	Employment Law	%
	Asbes	tos	%	Products Liability	%	Personal Injury/Property Damage	%
	Tobac	со	%	Pharmaceutical	%	Other (please specify):	%
	Other	Toxic Torts	%	Workers' Compensation	%	TOTAL PLAINTIFF	<u>100</u> %
2.				ude class action or mass tort suits or			☐ Yes ☐ No
	If 'yes'	, please provide	details.				
3.	What is	s the average doll	ar value of	plaintiff cases closed during the last to	welve months?		
	☐ Les	ss than \$25,000		\$100,000 \$499,999	□ \$1,000,000	. or more	
	□ \$2	5,000 \$99,999		\$500,000 \$999,999			
4.	What is the largest plaintiff verdict or settlement achieved by the firm in the last five years?						
	□ \$1,0	000,000 or less		☐ More than \$1,000,000 and less t	han \$5,000,000	☐ \$5,000,000 or more	
5.	How m	any lawyers are ii	n plaintiff p	ractice?			
6.	What is	s the average nun	nber of plai	ntiff cases an individual attorney hand	les per year?		
7.	In the last twelve months, what percent of new cases did the firm reject:						%
	In the past twelve months, what percent of the firm's caseload						
	A. w	ent to trial?					%
	B. co	oncluded without t	rial?				%
	C. is	still pending?					%
8.	Does t	he Applicant acce	pt cases ve	enued outside the state(s) in which the	e firm has office(s)?	·	☐ Yes ☐ No
For	Questio	ns 9 and 10, "refe	rral" mean	s any fee-sharing or co-counsel/file-sh	aring arrangement	s for plaintiff cases.	
9.	A. D	oes the Applicant	refer plaint	iff cases to other law firms?			☐ Yes ☐ No
	B. If	'yes' to A, does th	ne Applican	t use written referral agreements in all	cases that are refe	erred <b>by</b> the firm?	☐ Yes ☐ No
	C. If	'yes' to A, does th	ne Applican	t obtain certificates of insurance from	all firms to which ca	ases are referred?	☐ Yes ☐ No
10.	A. D	oes the Applicant	take plaint	iff case referrals from other law firms?			☐ Yes ☐ No
	B. If	'yes' to A, does th	ne Applican	t use written referral agreements in al	cases that are refe	erred to the firm?	☐ Yes ☐ No
	C. If	'yes' to A, does th	ne Applican	t obtain certificates of insurance from	all firms that refer of	cases to the firm?	☐ Yes ☐ No
11.	If the A	If the Applicant splits fees, is this arrangement always communicated in writing to the client?					
	If 'no',	please explain					
12.	Indicat	e all methods by v	which the A	pplicant has advertised in the last twe	lve months. Chec	k all that apply.	
	☐ Tel	evision	☐ Newspap	er Yellow Pages	☐ Internet or o	ther electronic media	
	☐ Rad	dio 🗆	Magazine	e 🔲 None	Other, pleas	se specify:	

SP 3 082 0217 Page 1 of 4

ENT	ERT	TAINMENT SUPPLEMENTAL QUESTIONS   None			
		oplicant indicated any percentage of the firm's practice is entertainment / sports or for public figures, the Applicant must con provide details for any 'yes' response.	าplete	this se	ection.
1.	Doe	es the firm, or any member of the firm, exercise any authority to write checks?		Yes [	□ No
2.	Doe fund		Yes [	□ No	
3.		es the firm negotiate personal appearances, product endorsements, serve as a talent agent or manager for the ertainment / sports clients or other public figures?		Yes [	□ No
ES1	ATE	E / PROBATE / TRUST SUPPLEMENTAL QUESTIONS			
		plicant indicated any percentage of the firm's practice is estate / probate / trust work, the Applicant must complete this section any 'yes' response.	on. Pl	ease p	rovide
1.	A.	Does the firm, or any member of the firm, exercise any authority to write checks?		Yes [	□ No
	В.	If 'yes', do you obtain an independent reconciliation of each account to the court or beneficiary(ies) on at least an annual basis? If not, please explain the fiduciary oversight performed.		Yes [	□ No
2.		es the firm, or any member of the firm, provide investment advice, make investments, or have discretionary control of ds for the estate / probate / trust clients?		Yes [	□ No
3.	Doe	es the value of any estate or trust handled by the firm exceed \$5,000,000?		Yes [	☐ No
4.	A.	Is the firm responsible for completion and filing of any estate tax return?		Yes [	□ No
	B.	If 'yes', do you have written procedures to ensure timely filing?		Yes [	☐ No
	C.	If 'no' to 4.A., do you confirm in writing to the client that you are not responsible for completion of the tax return and advise the deadline for filing?		Yes [	□ No
5.	Are	all attorney fees approved by the court or beneficiaries before the attorney fees are disbursed?		Yes [	□ No
RE/	AL ES	STATE SUPPLEMENTAL QUESTIONS			
If th	е Ар	plicant indicated any percentage of the firm's practice is real estate work, the Applicant must complete this section.			
1.	(e.g	es anyone in the firm provide services to clients who form, manage, or organize group investments / syndications g., limited partnerships, general partnerships, real estate investment trusts or corporations) for the purpose of esting in real property?		Yes [	□ No
2.		es anyone in the firm solicit or seek investors in real estate mortgages or similar real estate-based investments?		Yes [	
3.	Doe	es the firm always use a disclosure form and have this form signed by both parties when acting in a dual		Yes [	
4.	Α.	Does your firm conduct property transfers or leasing agreements?	_	Yes [	_
	В.	If 'yes' to 4.A., do you counsel the client in writing to obtain an independent environmental evaluation of the property?		Yes [	
	C.	If 'yes' to 4.A., do you disclaim any responsibility for environmental exposures, whether known or unknown, to the client in writing?		Yes [	_
5.		es the firm undertake any aspect of financial or valuation analysis or review of transactions for clients (e.g. tax infications or appraisals)?		Yes [	
FIN	ΔNC	IAL INSTITUTION SUPPLEMENTAL QUESTIONS   None			
		plicant indicated any percentage of the firm's practice is financial institution work, the Applicant must complete this section.			
 1.		at type of financial institution work does the Applicant perform?			
		Regulatory General Counsel Loan Closings Repossessions and Foreclosures			
		Other (please describe on separate page)			
2.	Are	any attorneys on the board of directors of any financial institution for which the firm rendered regulatory or neral counsel services?		Yes [	□ No
	If a	ny director or officer position is held, please complete the Outside Interest Supplement.			

3.	or g	any institution that has been a client within the last five year overnment agency or had any action taken against them? tutions.	Do not include routine reviews	hat apply to all fina	ncial	☐ Ye	es 🗌	No
		es', please describe the services rendered to such institutio t-regulatory review on a separate sheet of paper.	ns and advise if services were r	endered pre- or				
4.		any financial institution for which the Applicant has done wkrupt or insolvent?				□ Y	es 🗌	No
		es', please describe the services rendered to such institutio t-insolvency on a separate sheet of paper.	ns and advise if services were r	endered pre- or				
BAI	NKRI	JPTCY SUPPLEMENTAL QUESTIONS						
If th	e Ap	olicant indicated any percentage of the firm's practice is	bankruptcy work, the Applica	nt must complete	this section.			
1.	Sta	e the number of bankruptcy cases which fall into the follow	ing categories:	For Debtor	For Creditor	As Tr	ustee	
2.	Indi	cate percentage of bankruptcy cases which are:						
	a.	Personal Bankruptcies % b.	. Commercial Bankruptcies	%	c. C	Other		%
3.	List	attorneys involved in this area of practice:	% of Time Spent on E	Bankruptcy Work	Years of	Exper	ience	
				%	_			
				%	_			
~~		TION CURRI EMENTAL QUESTIONS - Name		_	_			
		TION SUPPLEMENTAL QUESTIONS	la atiana wanda tha Amadiaant mwan					
		plicant indicated any percentage of the firm's practice is col.		•		_ v	_	
1.	Do	all lawyers and staff in this specialty receive training on the	Fair Debt Collection Practices A	\ct?		☐ Ye	es ∐	No
2.	Are and	form letters and other correspondence regularly reviewed f state statutes?	for compliance with all current fe	ederal	N/A	☐ Ye	es 🗌	No
3. Does the firm require use of a script which has been reviewed for compliance with the Fair Debt  Collection Practices Act and applicable state laws when collecting debts via phone?					☐ Ye	es 🗌	No	
ME	RGEI	RS & ACQUISITIONS SUPPLEMENTAL QUESTIONS [	None					
If th	е Ар	olicant indicated any percentage of the firm's practice is me	rger & acquisition work, the App	olicant must comple	te this section.			
1.	A.	How many lawyers are engaged in mergers & acquisition-	-related activities?					
	B.	What are their average years of experience?						
	C.	How many have less than three years' experience?						
2.					_			No.
<ol> <li>Has the applicant firm been involved in any hostile or unfriendly mergers or acquisitions over the last year?</li></ol>								
	1	, .						
	1.							
	2.							
	3.							
	4.							
	_							
4.	5. A.	During the past 12 months, what percentage of completed as your client?	-	•				
		If any, please complete the SEC Supplement.						
	D	• • • • • • • • • • • • • • • • • • • •	A MO A transportions involved was	ur privataly bald =!:-	ant'a			
	B.	During the past 12 months, what percentage of completed transaction with a publicly-traded company?						%

5.	During the last 12 months, did the applicant firm or any attorney represent a client in a failed merger or acquisition?	☐ Yes ☐ No
	If 'yes', please attach details.	
6.	How many transactions does the firm expect to complete in the next 12 months?	
7.	Did the firm or any attorney within the firm represent a client in a merger or acquisition where the firm or any attorney within the firm owned an equity interest in the client?	☐ Yes ☐ No
8.	In the last five years has any member of your firm assisted a foreign corporation (not incorporated in the US) in becoming a publicly-traded company on an US stock exchange or traded over the counter (OTC) through a reverse-merger acquisition?	☐ Yes ☐ No
	If 'yes', please complete the SEC Supplement.	
9.	Does a principal of the firm ensure that all post-close transactions such as UCC-1 filings and mortgage filings are completed?	☐ Yes ☐ No
	If 'no', please explain on a separate sheet of paper.	
COF	PORATE SUPPLEMENTAL QUESTIONS	
If th	Applicant indicated any percentage of the firm's practice is corporate work, the Applicant must complete this section.	
1.	Do you provide corporate services other than the following: general counsel / corporate governance; contract drafting and review; legal entity formations; employment contracts; partnership agreements; ERISA and employee benefit consulting?	☐ Yes ☐ No
	If 'yes', please provide a brief description of those corporate services not named above and, for each service, the percent of total from such services for the past year:	firm income derived
	NOTE: Services related to any intellectual property matters must be reported under the appropriate Intellectual Property AOP. bonds, private placements, exempt transactions and stock offerings must be reported under SEC. Mergers & Acquisitions must that specific AOP.	
2.	Does the firm render services to publicly-traded clients other than services related to the raising of capital?	☐ Yes ☐ No
	If 'yes', please advise what percent of your corporate engagements are for publicly-held companies	%
	Please describe the services rendered:	
3.	Does the firm address potential conflict of interest issues between the corporate entity and its individual directors and officers in writing?	☐ Yes ☐ No
	If 'yes', does the firm obtain a conflict waiver signed and dated by all parties?	☐ Yes ☐ No
	derstand information submitted herein becomes a part of the application and is subject to the same conditions as stated of this SUPPLEMENT MUST BE SIGNED BY AN OWNER, PARTNER OR PRINCIPAL OF THE FIRM.	on the Application.
Sigr	Owner, Officer or Partner Date	
	Title	
Nan	e of Firm:	
<b>occ</b> IF Y ackr appl	Applicant understands and agrees that she or he is obligated to report any changes in the information provided in the ur after the date of the application and before policy inception.  DU ARE SIGNING AND SUBMITTING THIS DOCUMENT ELECTRONICALLY: By checking the Electronic Signature Acceptation owledge that it is your intent that the name typed in the Signature of Owner, Officer or Partner line will serve as your signature for cation and that you agree to complete and submit this application electronically. Once submitted, your signed application will be written december a line of the board.	nce box below, you the purpose of this
	written document signed by hand. Electronic Signature and Acceptance of the Owner, Officer or Partner.	
Sigr	Owner, Officer or Partner Title Date	